

Hunters Bend Elementary School

PTO Board Meeting Minutes

December 14, 2016

<i>President - Heather Adams</i>	<i>Present</i>
<i>President Elect - Stephanie Lee</i>	<i>Present</i>
<i>VP Fundraising - Mindy Morrison</i>	<i>Present</i>
<i>VP Marketing - Emily DeVree</i>	<i>Present</i>
<i>Secretary - Jen Moore</i>	<i>Present</i>
<i>Treasurer - Amber Wilson</i>	<i>Present</i>
<i>Volunteer Coordinator - Morgan Parker</i>	<i>Present</i>
<i>Room Parent Coordinator - Missy Bezuidenhout</i>	<i>Present</i>
<i>Member at Large - Ann Howell</i>	<i>Present</i>
<i>Member at Large - Jodi Ebert</i>	<i>Present</i>
<i>Ex-Officio - Kristen Melichar</i>	<i>Absent</i>
<i>Principal - Mr. Walker</i>	<i>Present</i>
<i>Specials/Special Ed. Teacher Rep. - Lee Boone</i>	<i>Present</i>
<i>K-5 Teacher Rep - Marisa Clifton</i>	<i>Present</i>

Heather called the meeting to order at 9:32 am

**MINUTES**

- Heather asked for a motion to approve the November minutes. Missy made motion to approve November's minutes. Ann seconded motion. Minutes approved.

**TREASURER'S REPORT**

- Amber gave the report for November. (Please see HBES PTO website).
- Heather asked for a motion to pass the November Treasurer's Report. Stephanie made motion. Missy seconded motion. Motion passed.

**PRINCIPAL'S REPORT—Mr. Walker**

- Heather and Ms. Pischa went to the PTO Central Office Meeting. They spoke about TCAP accountability and how this affects schools. Accountability is currently based on growth. This is a challenge for WCS schools because we are already high achieving. There will be a meeting this week for superintendents. School report cards are also affected by this. Hunters Bend is affected by a low school report card because of the community impression it gives. Dr. Looney is going to be discussing our concerns at this meeting with the commissioner. This does not affect funding, but does affect showing growth and state report cards.
- There are lots of holiday activities happening at HBES. Keep in mind, when planning activities, those families who do not celebrate Christmas and are not Christians. Spread the word to room moms, etc., to be sensitive with this issue.
- Enrollment - 4<sup>th</sup> and 5<sup>th</sup> grade numbers are at a high, but standing still. 2<sup>nd</sup> grade is still climbing. 6-7 new students are expected to come in January (K-5<sup>th</sup>). This number may impact 2<sup>nd</sup> grade if we have enough in that grade. We have interviewed teachers to keep on a short list for any hiring possibility that arises. We currently have ~520 students (not including pre-K).

**STAFF REPORTS**

## K - 5 Teacher Rep—Marisa Clifton

- *No report*

## Specials/Special Ed. Teacher Rep. - Lee Boone

- *No report*

## OFFICER'S REPORTS

### President—Heather Adams

- PTO gave Ms. Boone and her sister gift cards for their father's passing.
- Read thank you notes.
- Dr. Looney meeting highlights :
  - Calendar survey results - Dr. Looney is proposing a new option "M". Students would start on Aug. 11. He does not prefer a full week of Fall Break because that breaks up instructional time too much (ex. 1 week in Oct., 1 week in Nov., 2 weeks in Dec.). Attendance has shown that more people do not come over Thanksgiving vs. over Fall Break, giving him the reason for a shorter Fall Break than a shorter Thanksgiving week. Students would end on May 22<sup>nd</sup>. The board is the final decision maker. They will be voting on this in January.
  - The county is reviewing the dress code. It has not changed since 2001. The problem is that most schools have created their own, so there is no continuity between schools. Mr. Walker is on this committee. The issues at Middle and High schools are different than at Elementary schools. The committee discussed the purpose of a dress code - safety, inappropriate vs. appropriate, respectful vs. disrespectful, distraction to learning. There was a lot of debate between principals.
- Do we want a spirit wear table out during the parties? Is anyone willing/available to help?
- Spirit wear order (hoodies and socks) update - size 12 Y sweatshirts are on backorder, as are all socks. Socks MAY come in late next week. A second order has been placed as a result of a few orders being misplaced. Everyone will get what they ordered, but we are concerned they may be late (after Christmas).
- Quotes for benches and shades, soccer goals and PA System -
  - The most expensive thing is the shade. The large one is considered a "structure" so we would have to get building approval. This approval is costly. The total is \$5891. A bench with its own, simple, little shade is \$4000. It is recommended to do a huge structure shade.
  - Mr. Walker is looking to get benches under the front entry way for students to sit on as they wait in the car rider line cost \$3713. This would come from the school budget, not PTO.
  - The benches for the back playground cost \$4014.
  - The portable PA system costs \$899.
  - The portable soccer goal options cost \$842.38 (for 2) for the more flimsy kind vs. \$1871.99 (for 2) for the more stable kind. Mindy asked if the landscaping committee would be willing to help out regarding mowing around the goals. Mr.

Walker said the landscaping company has been pretty good with the benches so he has no concerns they can do the goals as well.

- Mindy asked which things were the most needed right now? Heather said the benches are important but kids have asked for the goals. Amber made a suggestion that we do the shade and the teachers bring out their own chairs. Ms. Clifton said the shade would be nice in the summer and it wouldn't be a problem to bring out their own chairs. The current benches are wooden and need to be replaced. The teachers only need 2 benches. Stephanie asked if we could give the teachers a fold up chair (~\$5) during teacher appreciation week so they would all have one to bring out. Mr. Walker mentioned the quotes are for 4 benches. Heather recommended that we could start by replacing the wooden ones. Amber said the school enhancement fund has \$5900 and the unexpected needs fund is \$7300, so we have a total of \$13000 to work with. The PA system is very important. It would be used for events, concerts, etc. The shade would be placed in between the playground and asphalt. Maintenance will also have a say in location.
- Jen motioned to purchase the PA system for \$999. Mindy seconded. Motion passed.
- Stephanie made a motion to purchase, up to \$6000, a shade. Ann seconded. Motion passed.
- Morgan made a motion to purchase, up to \$650, one bench to replace the current wooden one on the playground. Jen seconded. Motion passed.
- We will revisit purchasing more benches in Jan./Feb.
- Jen made a motion to purchase, up to \$2000, two goals. Ann seconded. Motion passed. Mr. Walker will look into permanent goal options.

#### **President-Elect—Stephanie Lee**

- *No report*

#### **VP Fundraising—Mindy Morrison**

- *No report*

#### **VP Marketing and Communication—Emily DeVree**

- *No report*

#### **Secretary—Jen Moore**

- *No report*

#### **Volunteer Coordinator—Morgan Parker**

- *No report*

#### **Room Parent Coordinator—Missy Bezuidenhout**

- *No report*

#### **Member at Large—Ann Howell**

- *No report*

#### **Member at Large—Jodi Ebert**

- *No report*

**Ex-Officio—Kristen Melichar**

- *No report*

**MEETING ADJOURNMENT**

- Heather asked for a motion to adjourn the meeting. Stephanie made motion. Morgan seconded motion. Motion passed. Meeting adjourned at 10:42am.
- Next meeting is January 18<sup>th</sup> at 9:30am.