

Hunters Bend Elementary School

PTO Board Meeting Minutes

July 18, 2016

<i>President - Heather Adams</i>	<i>Present</i>
<i>President Elect - Stephanie Lee</i>	<i>Present</i>
<i>VP Fundraising - Mindy Morrison</i>	<i>Present</i>
<i>VP Marketing - Emily DeVree</i>	<i>Present</i>
<i>Secretary - Jen Moore</i>	<i>Present</i>
<i>Treasurer - Amber Wilson</i>	<i>Present</i>
<i>Volunteer Coordinator - Morgan Parker</i>	<i>Present</i>
<i>Room Parent Coordinator - Missy Bezuidenhout</i>	<i>Present</i>
<i>Member at Large - Ann Howell</i>	<i>Present</i>
<i>Member at Large - Jodi Ebert</i>	<i>Present</i>
<i>Ex-Officio - Kristen Melichar</i>	<i>Present</i>
<i>Principal - Mr. Walker</i>	<i>Present</i>
<i>Specials/Special Ed. Teacher Rep. - Lee Boone</i>	<i>Absent</i>
<i>K-5 Teacher Rep - Stacia Hudspith for Marissa Clifton</i>	<i>Present</i>

Heather called the meeting to order at 6:03 pm

MINUTES

- None to approve

TREASURER'S REPORT

- Amber gave the report (Please see HBES PTO website).
- Heather asked for a motion to pass the June Treasurer's Report. Ann made motion. Stephanie seconded motion. Motion passed.

PRINCIPAL'S REPORT—Mr. Walker

- **Class lists** will be mailed out Monday, June 25th. Can be seen on Family Access on June 29th.
- **Water fountains** installed on campus.
- **Promethean board** is here. Available for Back to School Bash.
- **Chrome Books** at central office. We have \$609 left because of a price drop.
- **School Board Budget** passed this summer. We now have a full-time tech position. \$5,000 is now freed up. Physical activity law passed - K-1st gets three 15 min. sessions (5 days a week). 2nd-6th get two 20 min. sessions (4 days a week).
- New vendor for **state testing** is Questar. 3rd-5th will do pencil and paper testing this year. Will eventually transition into computer testing. 30% less time testing and only testing at the end of the year.
- **Supply fees** are now optional. Mr. Walker is leaning toward not collecting them this year. Looking ahead to future years we will have to figure out how to supplement this.

PTO has given up to \$300 per teacher for supplies. We need to revisit this topic to come up with an amount for the teachers this year and in the future.

STAFF REPORTS

K - 5 Teacher Rep—Stacia Hudspith

- No report

Specials/Special Ed. Teacher Rep. - Lee Boone

- Absent - No report

OFFICER'S REPORTS

President—Heather Adams

- **Teacher luncheons** - Leeanne is taking care of these.
 - First one is Wed. Aug. 3rd at 11am.
 - 4th-5th is Wed. Nov. 2nd.
 - K-1st is Wed. Feb 8th.
 - 2nd-3rd no date yet.
- **Supply Kit Distribution** - To be delivered the week school starts.
- **Parent Orientation** - We WILL NEED help recruiting for parent helpers.
 - 4th-5th - Monday, Aug. 8th at 6pm.
 - K - Wed, Aug. 10th at 5pm.
 - 2nd-3rd - Thurs, Aug. 11th at 5 pm.
 - 1st - Thurs, Aug 11th at 6:30pm.
- **K Schedule** - Half day: 11th and 12th. Full day: 15th. Boo hoo breakfast will be when school starts on the 15th. Box top/room parent meeting will occur after breakfast.
- **School shirts/Spirit Wear** - Missy Bean is taking over. Spirit wear items will be sold online and in person. We are adding hats this year at the Back to School Bash. Hoodies will come later. Shirts will be on order forms. Socks will be on hand to sell at events.
- **Family Fun Night** - Friday, Sept. 16th
- **Future meetings** - 3rd Wed. of the month at 9:30 am.
 - Aug. 17th
 - Sept. 14th
 - Oct. 19th
 - Nov. 16th - With Ms. Pischa in place of Mr. Walker
 - Dec. 14th

President-Elect—Stephanie Lee

- **Landscaping** - Hiring Michael Ward to do landscaping. \$5,000 budgeted.
- **Added Committee** - Beautification - Natalie Gottswalls is heading this up.
- **Welcoming Committee** - Kristen Melichar is heading this up. Possibly correlate this with Fieldstone Farms welcoming committee.

VP Fundraising—Mindy Morrison

- **Fundraising** - Collected \$775 for ads. \$300 from sponsors for t-shirts. Selling entertainment books and smart cards at Back to School Bash and Open Houses. Rep. will be here on Aug. 3rd at 2:30 pm for orientation.

VP Marketing and Communication—Emily DeVree

- **MySchoolAnywhere** - This will be used for the newsletter and directory. The new newsletter is called “The PawPrint”. The newsletter will go out on Sunday nights. If you need to ad anything to it, please get the info to Emily by 9 pm on Thursdays at - hbesptocom@gmail.com. We are phasing out “hbespto.com” and moving to “hbespto.weebly.com”.

Secretary—Jen Moore

- *No report*

Volunteer Coordinator—Morgan Parker

- *No report*

Room Parent Coordinator—Missy Bezuidenhout

- *No report*

Member at Large—Ann Howell

- **Family Fun Night** - Friday, Sept. 16th from 5-8 pm. Will have food trucks and a bake sale. Ms. Smallwood is the MC for the night.

Member at Large—Jodi Ebert

- *No report*

Ex-Officio—Kristen Melichar

- **Back to School Bash** - August 3rd from 4-6 pm. No food trucks, but free popsicles. Will have tables for :
 - o Classroom fee
 - o Invest
 - o Spirit Wear
 - o Car rider/school info
 - o New people area
 - o All pro dads

- o Meet with teacher - room parent, etc.
- o How to stay connected
- o Committee sign-ups
- **Plaques** - The cost for buying more than 2 is \$3.50 per plaque. .10 per letter if printed. .15 per letter if etched. Plaques could say "Provided by the PTO with your support". We will revisit this in the future.

MEETING ADJOURNMENT

- Heather asked for a motion to adjourn the meeting. Mindy made motion. Amber seconded motion. Motion passed. Meeting adjourned at 7:35 pm.