

Hunters Bend Elementary School

PTO Board Meeting Minutes

October 19, 2016

<i>President - Heather Adams</i>	<i>Present</i>
<i>President Elect - Stephanie Lee</i>	<i>Present</i>
<i>VP Fundraising - Mindy Morrison</i>	<i>Present</i>
<i>VP Marketing - Emily DeVree</i>	<i>Absent</i>
<i>Secretary - Jen Moore</i>	<i>Present</i>
<i>Treasurer - Amber Wilson</i>	<i>Present</i>
<i>Volunteer Coordinator - Morgan Parker</i>	<i>Present</i>
<i>Room Parent Coordinator - Missy Bezuidenhout</i>	<i>Present</i>
<i>Member at Large - Ann Howell</i>	<i>Present</i>
<i>Member at Large - Jodi Ebert</i>	<i>Present</i>
<i>Ex-Officio - Kristen Melichar</i>	<i>Absent</i>
<i>Principal - Mr. Walker</i>	<i>Present</i>
<i>Specials/Special Ed. Teacher Rep. - Lee Boone</i>	<i>Present</i>
<i>K-5 Teacher Rep - Marissa Clifton</i>	<i>Present</i>
<i>Guest - Ms. Pischa</i>	<i>Present</i>

Heather called the meeting to order at 9:34 am

MINUTES

- Heather asked for a motion to approve the September minutes. Ann made motion to approve September's minutes. Jen seconded motion. Minutes approved.

TREASURER'S REPORT

- Heather gave the report (Please see HBES PTO website).
- Heather asked for a motion to pass the September Treasurer's Report. Stephanie made motion. Ms. Boone seconded motion. Motion passed.

PRINCIPAL'S REPORT—Mr. Walker

- Basketball goals are ordered. Maintenance will install them. It is \$3,000 for an adjustable goal. This is something we will revisit in the future as a possibility.
- The 4th Grade Music Program is on Nov. 3rd.
- There is no school on Election Day or Veteran's Day.
- Friday morning meetings are back. If it is a full week of school they will have Friday morning meeting. They will not have them on a short week.
- Conferences are completed. They went successfully.
- All Pro Dads and Fall parties are on Friday, Oct. 28th.
- Mr. Walker will be sleeping on the roof Thursday night. There will be updates on the HBES twitter account. Hopefully this will bring people to follow this account.
- Next year a possible incentive would be that Mr. Walker and Dr. Looney will skydive if we reach our goal for INVEST.

STAFF REPORTS

K - 5 Teacher Rep—Marissa Clifton

- Mrs. Lovelace still needs book room volunteers. Stephanie will contact her to get the ball rolling.
- Nurse Ruthie needs clinic supplies. Ms. Clifton will ask for specifics and get back to us with those next month.

Specials/Special Ed. Teacher Rep. - Lee Boone

- The Student Council Service Project is called “Socktober” through Limbs International. For every pack of 3 pairs of socks sold, 1 pair is donated. For every 75 packs sold, LI donates a limb to someone in need. A pack of 3 is \$12. They will be here before Christmas. Student Council will begin selling these the week of Oct. 24th.

OFFICER’S REPORTS

President—Heather Adams

- Read thank you notes.
- We had 2 drivers participate this year in the Bus Driver Breakfast. Thank you to Ms. Clifton for heading up the student thank you notes.
- We have pictures of possible playground benches and shaded that can be provided. Cost information will be brought to our next meeting. Ms. Boone will bring information about the “Buddy Bench”.
- Heather asked if we wanted Spirit Wear to be sold during school events such as parties, plays, breakfasts, etc. Consensus says yes.

President-Elect—Stephanie Lee

- The Book Fair is using sign-up genius for the grand breakfast food.

VP Fundraising—Mindy Morrison

- Thank you for everyone’s help on the INVEST campaign. We raised a total of \$30,101. Information will be released Monday about the details. Should we get Chris Palmer and Ms. Smallwood gift cards for working on the video? Ms. Pische suggested putting money in Ms. Smallwood’s school account to use towards school spending. We agreed on \$50 to Mr. Palmer and \$50 to Ms. Smallwood. The top teachers per grade who had the highest class participation will receive either a Parent Teacher store GC or Book Fair credits.
- Noodles Night is Wednesday, Oct. 26th from 4-9pm. No profits come from alcohol sales. HBES will receive 25% of all other sales when HBES is specified by customers.

VP Marketing and Communication—Emily DeVree

- Directories are finished. They will be distributed by Friday.

Secretary—Jen Moore

- *No report*

Volunteer Coordinator—Morgan Parker

- *No report*

Room Parent Coordinator—Missy Bezuidenhout

- Fall Party - Oct. 28th
- Book Fair - Oct 28th - Nov. 4th
- Grand Breakfast is Nov. 2nd and items are due by Nov. 1st.
- 4th and 5th grade Teacher lunch - Nov. 2nd
- Room parents need to push for class volunteers.

Member at Large—Ann Howell

- **Family Fun Night** - We raised \$3,825. Last year was \$4,384. The difference is accounted for more expenses this year because it was help outside.

Member at Large—Jodi Ebert

- **Hound Dog Dance Party** - This will be Feb. 3rd from 6-8pm. Everything is ready.

Ex-Officio—Kristen Melichar

- *No report*

Ms. Pischa asked about Career Day. Ms. Boone said it was very successful.

MEETING ADJOURNMENT

- Heather asked for a motion to adjourn the meeting. Mindy made motion. Missy seconded motion. Motion passed. Meeting adjourned at 10:28 am.
- Next meeting is November 16th at 9:30am.